

## Digital Citizen Staged Activity Badge

The Digital Citizen and Digital Maker Staged Activity Badges involve performing some tasks online, as well as finding out about topics, such as social networking and how digital technology works and can be used to enhance our lives.

We will have use of the Albany Academy IT Suite for just two nights (25/01/2017 and 01/02/2017) so it's important that you use your time well to get the most out of the sessions. Below you will find a rough schedule for the evenings and a list of tasks. Some of the tasks will need to be completed individually, others will require team work and some will depend on the role(s) you have been assigned.



Each of your Patrols will be working closely with a leader who will be available to provide support if you need it. They will also be observing which tasks you complete and your progress completing the stages Digital Citizen Badge stages.

### Wednesday 25 January 2017

Time	Task(s)
19:00	Assemble outside main entrance of Albany Academy.
19:15	Assign PCs and work areas
19:20	<p>Log onto your PCs and using an internet browser find the Anderton St Joseph's website. Search the website to answer these questions, either in groups or individually:</p> <ol style="list-style-type: none"> <li>1. What month and year was the ASJ Scout Group registered?</li> <li>2. Where are the Scout Group Exec meetings held?</li> <li>3. How old was Vicki when she started helping out with Cubs and where?</li> <li>4. Who is Helen Kirkham?</li> <li>5. In what year did the first ever Scout camp take place and where?</li> </ol>
19:45	<p>Your main mission tonight is to think of some great questions to ask the District Commissioner (Cath Hargreaves) and our Group President (Bill King) next week. Next week you can ask questions and produce an article, or you can film it, or both.</p> <p>In Patrols, you must:</p> <ul style="list-style-type: none"> <li>- Complete a full script for a 15-minute long interview (you might want to practice asking and answering questions and time it);</li> </ul> <p>Practice your specialist roles (see below). Your Patrol Leader is in overall charge of delegating tasks and deciding who does what when.</p> <p>Your second task is to either:</p> <ul style="list-style-type: none"> <li>- set up a personal free email account (using Gmail for example) and send an email to another Scout</li> </ul>

	<ul style="list-style-type: none"> <li>- Design a poster for Founder's Day (using PowerPoint, Word, Publisher or another app etc). You can access templates on the Scout website - speak to a leader for login details</li> <li>- write a blog describing what you like the most about being a Scout - incorporating media</li> <li>- use the Internet to research another Scout Group in another country. Write an email to the Group from our Group to make first contact. Explain why you are making contact with them and that we want to find out more about Scouting in their country. You must translate the email into the relevant language if they're in a country where English is not the first language.</li> <li>- Update the "Dates for the Diary" page on the ASJScouts.org.uk website - research dates on the internet and include planned camps</li> <li>- Write an email to all of the local schools, primary and secondary within our local area on behalf of the Group asking whether Scouts can wear their uniform to school on Founder's Day. If so we need them to confirm what date (normally on or around 22/2). The final email must be sent from the Group's email account by a Leader.</li> </ul>
<b>20:55</b>	Agree homework actions and close
<b>21:00</b>	Pick-up with parents outside the main entrance

### Wednesday 1 February 2017

Time	Task(s)
<b>19:00</b>	Assemble outside main entrance of Albany Academy.
<b>19:10</b>	Set-up for interviews with the DC and Group President. David (Young Leader), PR Managers and Charlotte to meet and greet Cath Hargreaves and Bill King and show them to the IT Suite.
<b>19:30</b>	Conduct interviews
<b>20:00</b>	Prepare articles/edit video footage/work on emails or other tasks as allocated
<b>20:55</b>	Agree homework actions and close
<b>21:00</b>	Pick-up with parents outside the main entrance



### **Allocated roles and responsibilities:**

**Website Editors** (responsible for planning how the content will be displayed on the website, drafting the written articles to accompany the videos and leading on the more challenging web-based tasks in Task 2):

- Ben and Lewis

**Interviewers** (responsible for research regarding their interviewee and working closely with the Scriptwriters, cameramen and photographers. Ultimately they should unleash their formidable charm and charisma in front of the camera with their interviewee!)

- Ellis and Joe

**Cameramen** (responsible for film footage of the Scouts working, planning the filming locations for next week and practicing filming/uploading digital content using cameras & iPads):

- Josh and Archie

**Scriptwriters** (responsible for ensuring the questions are completed by the end of the session) :

- Eden and Amy

**PR Managers** (responsible for Tweeting and Facebook status updates, co-ordinating the correspondence with other Scout Groups in other countries and meeting and greeting the DC and President next week inc showing them to the IT Suite):

- Alex and Louis

**Group Photographers** (responsible for taking photos of the Scouts working on their projects, working closely with the PR Managers and Cameramen to agree where and how the interviews will be recorded. They will need to learn how to use the SLR camera, digital camera and research photographic techniques).

- Oscar, Simon & Harvey

### Digital Citizen Tasks Checklists

- For all of these tasks please visit [www.digitalskills.scouts.org.uk](http://www.digitalskills.scouts.org.uk) for resources to help you
- You must complete all stages in order i.e. you can't just straight to Stage 3 or 4
- It's unlikely you will have the time in two weeks to get past Stage 2, however, please let a leader know if you would like to work towards these.

Digital Citizen – stage 1 Tasks to complete	✓	Leader Initials
<ol style="list-style-type: none"> <li>Show that you can: <ul style="list-style-type: none"> <li>turn on and log into a computer</li> <li>use a piece of software, for example email or a game</li> <li>name the main parts of a computer system</li> <li>connect a peripheral (for example a scanner or printer) to your computer and use it.</li> </ul> </li> <li>Create a piece of digital media. It could be artwork, a photograph, poster, article, music or animation.</li> <li>Use the internet for research: <ul style="list-style-type: none"> <li>decide on an area of interest</li> <li>find three websites with content that matches your area of interest</li> <li>collect relevant information by printing or saving as files</li> </ul> </li> <li>Using your internet research tell others about what you have found out.</li> </ol>		
Digital Citizen – Stage 2 Tasks to complete	✓	Leader Initials
<ol style="list-style-type: none"> <li>Plan and then create a piece of digital media. It could be music, animation, video, CAD (Computer Aided Design) or a 3D sculpture.</li> <li>Show that you can: <ul style="list-style-type: none"> <li>send or reply to someone with a short email and include an attachment</li> <li>download photos or other media from a camera or smart card</li> <li>open and save a document then share it using a cloud service (like Google Docs or Microsoft Sharepoint) or a USB stick</li> <li>create a document that includes media that you've downloaded or copied from another source.</li> </ul> </li> <li>Demonstrate how information online can be viewed and used by others once it has been posted/uploaded and how it is hard to remove.</li> </ol>		
Digital Citizen – Stage 3 Tasks to complete	✓	Leader Initials
<ol style="list-style-type: none"> <li>Show that you know how to: <ul style="list-style-type: none"> <li>use anti-virus software</li> <li>set up or adjust settings for accessibility and security</li> </ul> </li> </ol>		

<p>2. Use the internet for research:</p> <ul style="list-style-type: none"> <li>• decide on a specific area of interest</li> <li>• use at least two different search engines, using operators like AND, NOT and OR in the search box</li> <li>• collect information by using bookmarks</li> <li>• select specific, reliable information relevant to your area of research</li> <li>• create a structured display of the information you have gathered. You could do this in a document, on a website or using a social tool such as Pinterest.</li> </ul> <p>3. Plan, make, edit and share a piece of digital media based on your research. Share your research with other people, for example by email, on the web, by Multimedia Messaging Service or social media.</p> <p>4. Create a multi-page website or social network group with your information. Present your information in a variety of ways. For example, you could use infographics, images or graphs. You should then:</p> <ul style="list-style-type: none"> <li>• share your website with a wider audience</li> <li>• explain your sources of information and why you selected the details you chose</li> <li>• get some feedback on what you have done and make changes to improve your website based on that feedback</li> </ul>		
<b>Digital Citizen – Stage 4 Tasks to complete</b>	✓	<b>Leader Initials</b>
<p>1. Create a portfolio of digital media. It might include artwork or a photograph that you alter using creative tools, music, animation, CAD (Computer Aided Design) or 3D sculpture.</p> <p>2. Create a film, video, stop-motion animation or podcast and share it using a suitable media sharing tool.</p> <p>3. Create a social network profile for your section, a band, local interest group or something similar. Alternatively you could make a small website that can host content, such as photos, poetry or information about your local area.</p> <p>4. Use the internet for research:</p> <ul style="list-style-type: none"> <li>• Choose a local, national, community or Scouting issue, or something from the news or current affairs.</li> <li>• Collect information from different sources, such as spreadsheets, databases, online news services and 'open access' data sources.</li> <li>• Put your information together in a structured way, for example grouping similar information. Make sure you know where each piece of information comes from.</li> <li>• Select the information you think is most appropriate and reliable.</li> </ul>		